

DON BOSCO SCHOOL, NASHIK

SYLLABUS FOR JULY 2018 – 2019 - CLASS – XII COMMERCE

SUBJECT	TOPIC / CHAPTER
<u>ENGLISH</u> A. LESSON B. WRITING SKILLS	<ul style="list-style-type: none">a. A tale for many Citiesb. Aamchi Mumbai and Ic. Old Womend. 16 killed in Haridwar stampedee. A yawning dividef. A girl with an apple <ul style="list-style-type: none">a. Letter writingb. Report writing
<u>INFORMATION TECHNOLOGY</u> A. PRACTICAL	<ul style="list-style-type: none">a. Cyber Laws and Ethicsb. E-commerce <ul style="list-style-type: none">a. Image Mappingb. Use of Audio on Webpage.c. Use of Video on Webpage.
<u>BOOK- KEEPING & ACCOUNTANCY</u>	<ul style="list-style-type: none">a. Bill of Exchangeb. Account of 'Not for Profit' concern
<u>ORGANISATION OF COMMERCE</u>	<ul style="list-style-type: none">a. Business Servicesb. Emerging Modes of Business
<u>ECONOMICS</u>	<ul style="list-style-type: none">a. Elasticity of Demand.b. Producer's Behavior.c. Forms of market and Price determination under Perfect competition.
<u>SECRETRIAL PRACTICE</u>	<ul style="list-style-type: none">a. Sources of Business Financeb. Role of Secretary in Capital Formation
<u>MATHEMATICS & STATISTICS</u> A. PRACTICALS	<ul style="list-style-type: none">a. Bivariate Frequency distribution and correlationb. Differentiation <ul style="list-style-type: none">a. Matrices - IIb. Correlation of Bivariate Ungrouped datac. Spearman's Correlation
<u>E.V.S.</u>	<ul style="list-style-type: none">a. Our changing world.b. Geosphere and Biosphere.c. Seminar presentation
<u>P.T</u>	<ul style="list-style-type: none">a. Developmental exerciseb. Rotation and stretching exercisec. Personal healthd. Yogabhyas – Pranayam - Bhramari